



## C3 SYD COVIDSAFE PLAN

C3 SYD CovidSafe Plan updated as per NSW Health Restrictions announced 28 August 2021.

### **NSW Health restrictions from 28 August 2021 until further notice:**

- Stay at home orders are in place for the whole of NSW.
  - Greater Sydney is in lockdown at least until the end of September 2021.
  - Regional Sydney is in lockdown at least until 10 September 2021.
- You may not leave your LGA unless for essential purposes and then only within 5kms of the LGA boundary. (Additional rules apply for workers who live in an "LGA of concern" – see below).
- Masks are compulsory in all indoor non-residential settings, including workplaces.
- Masks are compulsory outdoors unless performing strenuous exercise.
- All Church services will be offered online until lockdown restrictions are eased.

### **Religious services**

- **A place of worship can't open** to members of the public except to hold a wedding, funeral service or memorial service that complies with the exemptions — see below.
- A place of worship can, however, host **livestream services**. You can attend a place of worship if you are directly involved in the service or the operation of the livestream equipment. This includes volunteers living within our LGA (northern beaches council area).
- Only **2 people** can **sing** or **chant** during the livestream of a religious service and they don't need to wear a mask. No more than 2 other people can be in the room while they are singing, and anyone in the room with the singers must wear a face mask. Singers must be **3 metres** from anyone else while singing.
- Service Broadcasts where singing or chanting does not take place, in the case of singing which is pre-recorded or streamed from another room location, can take place to provide essential religious content. Eg EveryWoman Service.

### **Weddings:**

- From 12.01am Friday 03 September, weddings can be held in New South Wales. 5 guests can attend, in addition to those required for the conduct of the wedding. Social distancing, masks and QR codes apply.

### **Funerals:**

- **Funerals can be held.** Attending a funeral is a reasonable excuse to leave home and to enter a lockdown area.
- You can only leave your home to attend a funeral, memorial service or gathering afterwards if you're a spouse (including a de facto), parent, child or sibling of the deceased.
- **Up to 10 people** can attend an indoor or outdoor **funeral** or **memorial service** or **gathering** afterwards — but they must wear a mask at all times. The people conducting the service are not included in this cap.
- A **funeral** cannot occur at a private home.

### **Restrictions for Workers Living in LGAs of Concern**

- Only 'Authorised Workers' may leave an LGA of concern for work.
- As at 12.01am 28 August 2021 people leaving an LGA of concern for work must apply for a travel permit.
- From Monday 06 September, if you live in an LGA of concern you must have received one dose of Covid-19 vaccine to work outside of the LGA of concern.
- LGAs of concern are updated regularly according to case numbers and can be found by visiting this link:  
<https://www.nsw.gov.au/covid-19/rules/affected-area>

### **Universities and colleges**

- Most universities and colleges have made changes to classes, assessments, exams and campus facilities to reduce the spread of disease.
- While studies at NSW universities have been moved online where possible, some units with a practical component are continuing with face-to-face to delivery.
- Most NSW universities have introduced a range of measures to ensure that no student is academically disadvantaged as a result of the health crisis.

## **C3 SYD CovidSafe Plan as at 28 August 2021**

- All staff are to work from home unless required under the exemptions listed above.
- If attendance onsite is necessary, staff may only access buildings by swiping their beeper and logging in and out using the NSW QR code.
- One receptionist remains onsite for essential communications and administration including mail and pastoral responses.
  - Reception doors remain locked to visitors.
  - Deliveries to be left outside the door for Covid safe delivery and distancing.
- Property team remain working onsite to maintain the grounds, perform maintenance and repairs.
- Selected staff are permitted to work onsite to livestream services as per the exemption rules noted above.

- College students who cannot perform their practical assignments at home, may attend the site with the approval of the College Principal.
- All staff and students who are permitted to be on the property are required to:
  - Maintain 1.5m social distancing.
  - Singers must maintain 3m social distancing.
  - Must wear face masks at all times unless singing for a service.
- The number of people allowed inside any room is determined by the 1 person per 4 square metre rule, this must not be exceeded.
- Room capacities are displayed on the doors.
- Hand sanitiser is provided by C3 SYD.
- Our Covidsafe Plan is accessible on the C3 SYD website.
- Staff and students may NOT attend work if they are feeling unwell or have any symptoms. Do NOT attend work if you have been a casual or close contact. Stay home and get tested.

NSW Health have announced a road map to ease restrictions once 70% - 80% of the community are doubly vaccinated. Whilst C3 SYD does not mandate vaccinations for our staff, we highly recommend full vaccination in line with the health orders.

It is important to be aware that people will have a diverse range of risk tolerance. Some will be fearful of any return to public gathering while others will be dismissive of and resistant to, any directions to the C3SYD CovidSafe plan requirements. Our position is for the common good, and not individual preference. The C3SYD CovidSafe Plan when applied to all people, gives everyone the assurance that the stated measures have been carried out. No Exceptions.

#### Hygiene:

- Everyone is encouraged to wash hands regularly.
- Hand Sanitiser Dispensers installed in multiple locations over the site.
- No handshakes, hugs or physical contact upon greeting others (encourage smiles).
- All surfaces, equipment and frequent touchpoints identified and wiped daily by each department.
- Cleaning supplies ordered in advance and constantly checked.

#### What is provided by C3 SYD:

- Sanitiser
- QR Codes
- Signage

## Incident Response and Recovery Plan

### **Notification**

*Workplace:*

*If anyone, whether staff, volunteer, contractor or student suspects that someone may have the virus, or has been exposed to it, it is important that they notify their Upline Manager and the General Manager immediately on their mobiles. The General Manager will be responsible for overseeing the Outbreak / Incident Response Plan.*

*Information regarding Response Plan can be found here:*

<https://www.safeworkaustralia.gov.au/covid-19-information-workplaces/industry-information/office/covid-19-your-workplace>